



Regular Meeting – June 20, 2019 – 8:30 AM

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- Members Present:** Terry Tolbert – Chairman  
James A. Gunter – Vice Chairman  
Laura Hegstrom – Secretary  
Betty Ellington – Member
- Members Absent:** Tommy Boondry –Member
- Others Present:** Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Roxann Prescott – Recording Secretary  
Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

### PERSONNEL RECOGNITION

#### A. Staff Training:

**Course I: Certification for Assessors:**

Erica Willis  
Lori Padgett  
Jermyn Jackson

**Georgia Assessment Administration:**

Kennedy Moreno  
Wade Roberts

#### B. Taxpayer Letter:

Daniel Jackson

#### C. Tyler Team Players:

**Residential Division:**

Mary Ellen Burner (SME)  
Wade Roberts (SME)  
Firdaws Saif-al-Din (SME)  
Jonathan Eady (Non-SME)  
Ashley Giles (Non-SME)  
Leanne Riner (Non-SME)  
Erica Willis (Non-SME)  
Jermyn Jackson (SME)  
Antoinelle Chisholm (Non-SME)  
Marsha Lucree (SME)  
Anastasia Iverson (Non-SME)  
Corey for Commercial  
Tally Peek for Residential  
Stacey Scott

**Personal Property Division:**

**GIS/Support Services:**

**Commercial Division:**

**Supervisors:**

**Assistant Deputy Chief Appraiser:**

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## CITIZENS ITEMS

None

## DIVISION MANAGER STAFF REPORTS

Stephanie Bridges reported for Appeals. Tyler online Appeals process is going well. 924 Appeals received to date. 580 received by mail and 344 received online. 240 fewer Appeals than this time last year.

Lisa Lowrimore reported for Residential. 676 Residential Appeals received, in the process of sending out Appeal Waivers, Field Reviews started, Permits started.

Richard Kryzak reported for Support Services/GIS. 333 Homestead applications completed and 263 Transfers have been completed. GIS continues working with Tyler.

Stacey Scott reported for PP and Commercial. 122 Personal Property Appeals received, 126 Commercial Appeals received, 8 Commercial Appeal Waivers received, Commercial Appeals 12% complete.

## APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

Minutes of the June 6, 2019 Regular Meeting. – Agenda Item: V

Mr. Gunter seconded. The motion passed with a unanimous vote.

## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Ms. Ellington made a motion to approve the following:

1. Application for Specialized Exemptions – Submitted for Approval of Recommendation

A. Real Property – Agenda Item: VII-1A

B. CUVA – Agenda Item: VII-1B

C. Brownfield – Agenda Item: VII-1C

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Assessment Notices – Submitted for Approval of Recommendation

A. Commercial 45-Day NOAs – Agenda Item: VII-2A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

3. Appeal Waivers – Submitted for Approval of Recommendation

A. Residential – Agenda Item: VII-3A

Ms. Ellington seconded. The motion passed with a unanimous vote.

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Ms. Ellington made a motion to approve the following:

4. Timber – Submitted for Approval of Recommendation
  - A. Timber Values – Agenda Item: VII-4A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

Mr. Gunter made a motion to approve the following:

- A. Policy – Subdivisions, Recombinations and Transfers - Submitted for Approval– Agenda Item: VIII-1A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

- B. DOAA Sales Ratio Study – We are in compliance. – Agenda Item: VIII-1B

### 2. Board Member Items

- A. Budget FY 18/19 – Agenda Item: VIII-2A

### 3. Chairman Items

- A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 8:46 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move out of Executive Session at 9:42 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

- A. Taxpayer

10603 01001

International Paper Company

TY2018

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Attorney Items – Submitted for Approval of Recommendation

- A. Trial Dockets – Confidential Item

Mr. Gunter made a motion to approve the following:

- B. Proposed Consent Judgments

20004 36006

Lee Mary Parker Revocable Trust

TY2015

20004 36006

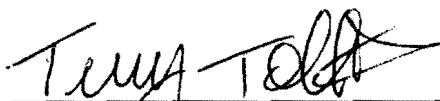
Lee Mary Parker Revocable Trust

TY2016

Ms. Hegstrom seconded. The motion passed with a unanimous vote.


## ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:45 AM.  
Ms. Ellington seconded. The motion passed with a unanimous vote.




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Terry Tolbert, Chairman




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Laura Hegstrom, Secretary