



Regular Meeting – June 6, 2019 – 8:30 AM

Page 1

**Members Present:** Terry Tolbert – Chairman  
James A. Gunter – Vice Chairman  
Laura Hegstrom – Secretary  
Betty Ellington – Member

**Members Absent:** Tommy Boondry –Member

**Others Present:** Roderick Conley – Chief Appraiser  
Robbin Bowen – Deputy Chief Appraiser  
Roxann Prescott – Recording Secretary  
Abda Quillian – Legal Counsel

Ms. Ellington made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

### PERSONNEL RECOGNITION

A. Taxpayer Letter:

Ophelia Allen

### CITIZENS ITEMS

None

### DIVISION MANAGER STAFF REPORTS

Stephanie Bridges for Appeals – 261 Appeals received as of June 5<sup>th</sup>, 33% received online, 195 Residential Appeals received, 44 Commercial Appeals received, 22 Personal Property Appeals received and 193 fewer Appeals received than this time last year.

Stacey Scott reported for PP and Commercial. Personal Property has started Boat Revaluations. Commercial and Personal Property are working on Field Reviews and Appeals.

Corey Gillenwater reported for Quality Control. Tyler software has gone live. Staff continues to record software issues as encountered. Staff is also preparing for the Digest.

Tally Peek reported for Residential. Staff is working on Appeals and entering information from Field Inspections into Tyler.

Richard Kryzak reported for Support Services/GIS. 162 Homestead applications have been received. GIS continues Tyler training, reviewing Deeds and Legal Issues and going through undeliverable NOAs for address changes and updates.

### APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:

Minutes of the May 16, 2019 Regular Meeting. – Agenda Item: V

Ms. Hegstrom seconded. The motion passed with a unanimous vote.



Regular Meeting – June 6, 2019 – 8:30 AM

Page 2

## OLD ITEMS

None

## CONSENT AGENDA – NEW ITEMS

Mr. Gunter made a motion to approve the following:

1. Application for Specialized Assessments – Submitted for Approval of Recommendation
  - A. Real Property – Agenda Item: VII-1A
  - B. Rehabilitated Historic – Agenda Item: VII-1B

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Appeal Waivers – Submitted for Approval of Recommendation
  - A. Motor Vehicles – Agenda Item: VII-2A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

3. Timber – Submitted for Approval of Recommendation
  - A. Timber Values – Agenda Item: VII-3A

Mr. Gunter seconded. The motion passed with a unanimous vote.

## REGULAR AGENDA

### 1. Chief Appraiser Items

- A. Town Hall Presentation – The office participated in Outreach meetings that were held at Garden City Housing Fair, Windsor Forest Golden Age Center and the Coastal Georgia Botanical Gardens in May. Turnout was modest but with a steady flow. Staff was able to answer some Homestead questions. Thank you to Yourlinda Harris, Robbin Bowen, Ophelia Allen, Fawndreta Cain, Roderick Conley, Nancy VanGorp, Tally Peek and Richard Kryzak for attending these events. Also, thank you to Commissioner Jones for inviting us.

### 2. Board Member Items

- A. Budget FY 18/19 – Agenda Item: VIII-2A

### 3. Chairman Items

- A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 8:40 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to move out of Executive Session at 9:31 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.



Regular Meeting – June 6, 2019 – 8:30 AM

Page 3

Ms. Hegstrom made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer – Agenda Item: VIII-4A

2-0004-07-001	Inland American Lodging Savannah LLC	TY2018
2-0004-13-008	IA Lodging Savannah Barnard LLC	TY2018
2-0015-34-001	Savannah Hotel Associates LLC	TY2018

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Attorney Items – Submitted for Approval of Recommendation

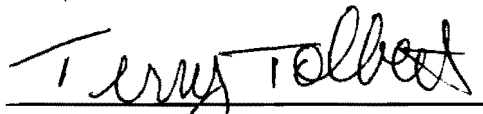
A. Trial Dockets - Confidential Item

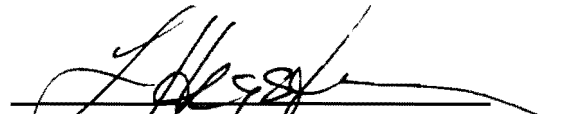
B. Attorney Recommendations – Agenda Item: VIII-5C

Ms. Ellington seconded. The motion passed with a unanimous vote.

### ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:32 AM.  
Ms. Ellington seconded. The motion passed with a unanimous vote.

  
 \_\_\_\_\_  
 Terry Tolbert, Chairman

  
 \_\_\_\_\_  
 Laura Hegstrom, Secretary