

Regular Meeting – May 16, 2019 – 8:30 AM

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**Members Present:** Terry Tolbert – Chairman  
James A. Gunter – Vice Chairman  
Laura Hegstrom – Secretary  
Betty Ellington – Member

**Members Absent:** Tommy Boondry –Member

**Others Present:** Roderick Conley – Chief Appraiser  
Roxann Prescott – Recording Secretary  
Abda Quillian – Legal Counsel

**Others Absent:** Robbin Bowen – Deputy Chief Appraiser

Mr. Gunter made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

## PERSONNEL RECOGNITION

### A. New Employee:

Personal Property Auditor:

Nikolle Watts

## CITIZENS ITEMS

None

## DIVISION MANAGER STAFF REPORTS

Corey Gillenwater reported for Quality Control – Correcting issues in Tyler, proofing Notices and preliminary digest reports.

Richard Kryzak reported for GIS/Homestead – 105 Homestead applications complete. GIS starting deed research.

Stacey Scott reported for Residential – Tyler training ongoing. Field Reviews have been started.

Stacey Scott reported for Commercial/Personal Property – Tyler training ongoing. Field Reviews have been started.

## APPROVAL OF MINUTES

Ms. Hegstrom made a motion to approve the following:

Minutes of the April 25, 2019 Regular Meeting. – Agenda Item: V

Ms. Ellington seconded. The motion passed with a unanimous vote.

## OLD ITEMS

None

## REGULAR AGENDA

### 1. Chief Appraiser Items

Mr. Gunter made a motion to approve the following:

A. Unlisted PIN Request – Submitted for Approval of Recommendation – Confidential Item

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

B. Annual Notice of Assessment Mailing – issues with NOA printing vendor pushed back mail date to May 21, 2019.



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- C. CAMA Conversion (Go Live) – Go Live has been moved to May 23, 2019. Tyler staff will be in the office the week of May 20<sup>th</sup>.
- D. Workshop Planning – Reviewed topics and presentations for the Workshop.

2. Board Member Items

- A. Budget FY 18/19 – *Agenda Item: VII-2A*

3. Chairman Items

A. Executive Session

Ms. Ellington made a motion to move in to Executive Session at 8:39 AM to discuss Personnel & Litigation items. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to move out of Executive Session at 8:56 AM. Ms. Ellington seconded. The motion passed with a unanimous vote.

B. Hearing Officer Decision Report – *Agenda Item: VII-3B*

Ms. Hegstrom made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

1-1029-04-042	Walmart Real Estate Business	TY2018
2-0862-01-017A	Walmart Real Estate Business	TY2018
2-0649-04-011	10530 Abercorn LLC	TY2018
2-0982-01-019	5670 Savannah LLC	TY2018
112761, 112762, 112763, 112770, 112771, 112772, 112773, 112774, 112775, 164972, 141500, 148267, 152190, 152191, 152192, 152193, 152194, 152195, 152196, 152197, 152198, 152199, 155624, 167406, 167411, 167412, 167413, 167414, 167416, 167419, 169942, 169963, 169966, 172765		
	Comcast	TY2018

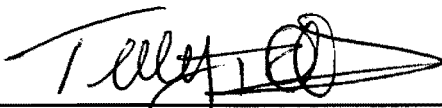
Mr. Gunter seconded. The motion passed with a unanimous vote.

5. Attorney Items

None

### ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 8:58 AM.  
Ms. Hegstrom seconded. The motion passed with a unanimous vote.


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Terry Tolbert, Chairman


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Laura Hegstrom, Secretary