

Regular Meeting – April 5, 2019 – 8:30 AM

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Members Present: Terry Tolbert – Chairman
James A. Gunter – Vice Chairman
Laura Hegstrom – Secretary
Betty Ellington – Member

Members Absent: Tommy Boondry –Member

Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Roxann Prescott – Recording Secretary
Abda Quillian – Legal Counsel

Ms. Hegstrom made a motion to accept the agenda as presented. Mr. Gunter seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Taxpayer Letter: Vernetta Harvey

B. Staff Training:
Course I: Certification for Assessors: Destyn Graves

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Corey Gillenwater reported for Quality Control. Online Appeal module in Tyler is fully functional. Lisa Lowrimore reported for Residential. 30 Residential Returns were received and 20 have been completed. Field Reviews are 96% complete. Stacey Scott reported for PP and Commercial. 7,202 Personal Property Returns were received as of Monday and 76% are complete. Commercial Field Reviews are 53% complete. Mobile Home Appeals are 36% complet. Richard Kryzak reported for Support Services/GIS. 4,784 Homestead applications have been received. 10,868 Transfers have been completed. GIS has processed 226 split/combo packets.

APPROVAL OF MINUTES

Mr. Gunter made a motion to approve the following:
Minutes of the March 7, 2019 Regular Meeting. – Agenda Item: V
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None



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CONSENT AGENDA – NEW ITEMS

Ms. Ellington made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport Exemption Listing – Agenda Item: VII-1A
 - B. Capital Improvements Listing – Agenda Item: VII-1B

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation
 - A. CUVA – Agenda Item: VII-2A
 - B. Notification of Breach – Agenda Item: VII-2B

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 45-Day NOAs – Agenda Item: VII-3A
 - B. Support Services 45-Day NOAs – Agenda Item: VII-3B

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation
 - A. Residential – Agenda Item: VII-4A
 - B. Commercial – Agenda Item VII-4B
 - C. Motor Vehicles – Agenda Item: VII-4C
 - D. Non-Homesteaded Mobile Homes – Agenda Item: VII-4D

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Property Corrections – Submitted for Approval of Recommendation
 - A. Notification Letters
 1. Residential Notification Letter Listing – Agenda Item: VII-5A1
 - B. Error & Releases
 1. Non-Homesteaded Mobile Homes E&R Listing – Agenda Item: VII-5B1

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

6. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Motor Vehicles – Agenda Item: VII-6A

Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

7. 299-C Removal List – Submitted for Approval of Recommendation
 - A. Residential – Agenda Item: VII-7A

Ms. Ellington seconded. The motion passed with a unanimous vote.



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REGULAR AGENDA

1. Chief Appraiser Items

Ms. Hegstrom made a motion to deny the following:

- A. Unlisted PIN Request – Submitted for Approval of Recommendation – *Confidential Item*

Ms. Ellington seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

- B. 2019-20 Budget Recommended (Executive Team) – Submitted for Approval of Recommendation – *Agenda Item: VIII-1B* –The Official Administrative Services line item was not approved. Offered a Recommendation for less. A Recommendation for Computers/Tablets is being held until next year when other departments can join in. We are encouraged they see the benefit of this technology. Immediate request for Official Administrative Services for work on LNG is on the Agenda for the next County Commission meeting. GIS processes will return to our department. CAMA support to continue for the next year.

Ms. Ellington seconded. The motion passed with a unanimous vote.

- C. Market Revaluation Summary Presentation – Support Services had 10,487 Transfers for TY2018. During March 1,729 Homestead Applications were completed. Staff was on call to help as the wait for Taxpayers increased. Staff helped by checking in Taxpayers and letting them know when Homestead staff was ready to assist them. 3,834 Residential Permits were filed for TY2019. 842 new homes were picked up for TY2019. Savannah saw the most growth followed by Chatham County, Pooler and Port Wentworth. Commercial had 810 Permits with a slight increase in Chatham County, Pooler and Bloomingdale and a decrease in Savannah. 790 Residential Neighborhoods with 153 neighborhoods needing market adjustments. 138 neighborhoods were adjusted upward and 15 neighborhoods were adjusted downward. 4 new neighborhoods and 22 new phases were added. Commercial picked up 6 parcels that are now taxable due to the sale of Memorial Hospital. 13 new shopping centers, 13 new warehouses and 5 new apartment complexes were added. During the interface process for Tyler we have cleaned up data, cleaned up some processes, found and discovered solutions to problems. Smartfile has the ability to directly input data from online Personal Property Returns and Address Changes into CAMA. We are looking at having the Homestead Application online as well as the use of tablets during the Homestead Application rush deadline to expedite the process. Tyler has the Commercial income module integrated into the system. We will in the future use tablets in the field to enter property information and photos directly into the system on location.

2. Board Member Items

- A. Budget FY 18/19 – *Agenda Item: VIII-2A*

3. Chairman Items

- A. Executive Session

Ms. Ellington made a motion to move in to Executive Session at 9:09 AM to discuss Personnel & Litigation items. Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to move out of Executive Session at 9:36 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

- B. BOE Decision Report

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Mr. Gunter made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer – Agenda Item: VIII-4A

| | | |
|--|-------------------------------|--------|
| 1-0234-02-002 | Rebecca Aultman Cheatham | TY2018 |
| 2-0004-10-023 | Fifteen East River Street LLC | TY2018 |
| 2-0014-19-064 | Richard R Sioufi | TY2018 |
| 2-0065-35-007 | Awayinthe World Starland LLC | TY2018 |
| 2-0066-29-003 | Mercy Housing Georgia IV LP | TY2018 |
| 2-0066-31-038 | Mercy Housing Georgia IV LP | TY2018 |
| 2-0095-09-005 | Erik Daniel Bernstein | TY2018 |
| 2-0133-03-002A | Gary W Moses | TY2018 |
| 2-0145-10-012 | Moses, Gary & Lynn | TY2018 |
| 2-0495-05-010 | Pearl West Hunter L/T | TY2018 |
| 2-0637-17-007 | Lamaund E Wells | TY2018 |
| 2-1016-01-040 | C-13 LLC | TY2018 |
| 2-1016-01-017 | C-17 LLC | TY2018 |
| 5-0988-04-014 | Dean Forrest Partners LP | TY2018 |
| 5-0988-04-028 | Dean Forrest Partners LP | TY2018 |
| 7-0906-04-065 | Waypoint Savannah Owner LLC | TY2018 |
| 7-0906-04-067 | Waypoint Savannah Owner LLC | TY2018 |
| 2-0015-29-012, 2-0015-26-016, 2-0015-29-018, | | |
| 2-0015-29-023, 2-0015-29-028, 2-0015-29-029, | | |
| 2-0015-29-030, 2-0015-29-040, 2-0015-29-041, | | |
| 2-0015-29-043, 2-0015-29-047, 2-0015-29-054, | | |
| 2-0015-29-056, 2-0015-29-057, 2-0015-29-058, | | |
| 2-0015-29-067, 2-0015-29-068, 2-0015-29-069, | | |
| 2-0015-29-072, 2-0015-29-076B, 2-0015-29-077 | Lamaund E Wells | TY2018 |

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

5. Attorney Items – Submitted for Approval of Recommendation

Mr. Gunter made a motion to approve the following:

A. Personal Property Subpoena Listing – Agenda Item: VIII-5A

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

B. Proposed Consent Judgments

| | | |
|---------------|-------------------------------------|--------|
| 2-0144-08-007 | Brancato Anna M | TY2015 |
| 2-0016-11-006 | City Market Partners LP | TY2016 |
| 2-0053-24-008 | 240 West LLC | TY2016 |
| 6-0924-05-006 | RSP Parent Inc | TY2016 |
| 6-0924-05-009 | RSP Parent Inc | TY2016 |
| 6-0969-01-001 | JRP Industries | TY2016 |
| 1-1048-03-002 | Waters & Lair Russell L & Charles E | TY2017 |
| 164264 | 531MB LLC | Ty2017 |

Ms. Ellington seconded. The motion passed with a unanimous vote.

C. Final Consent Judgments

| | | |
|----------------|----------------------------------|--------|
| 1-0060-03-004A | H & K Enterprises, Inc. | TY2015 |
| 2-0005-06-010 | Randolph Street Development, LLC | TY2015 |

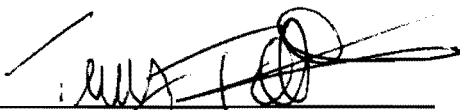
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|---------------|---|--------|
| 2-0005-06-012 | Randolph Street Development LLC | TY2015 |
| 2-0005-22-002 | Randolph Street Development, LLC | TY2015 |
| 2-0016-16-009 | Cohen Family, LP | TY2015 |
| 2-0020-15-005 | Afif F. Amous | TY2015 |
| 2-0595-08-006 | Son Holdings, LLC | TY2015 |
| 2-0595-08-008 | Son Holdings, LLC | TY2015 |
| 2-0595-09-002 | Son Holdings, LLC | TY2015 |
| 2-0595-09-003 | Son Holdings, LLC | TY2015 |
| 6-0924-05-006 | RSP Parent, Inc. | TY2015 |
| 6-0924-05-009 | RSP Parent, Inc. | TY2015 |
| 2-1016-01-030 | West Chatham Holdings, LLC | TY2015 |
| 2-1016-02-030 | West Chatham Holdings, LLC | TY2015 |
| 2-1016-01-031 | West Chatham Holdings, LLC | TY2015 |
| 2-0005-22-002 | Randolph Street Development, LLC | TY2016 |
| 2-0003-1-007 | Jaylaxmi, Inc. | TY2017 |
| 2-1016-01-030 | MDH Benton, LLC | TY2017 |
| 2-1016-01-031 | MDH Benton, LLC | TY2017 |
| 2-1016-02-030 | MDH Benton, LLC | TY2018 |
| 2-0114-25-001 | Rockhead Properties, LLC & FTM Properties, LLC | TY2017 |

D. Trial Dockets – Confidential Item

ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:39 AM.
Ms. Ellington seconded. The motion passed with a unanimous vote.



 Terry Tolbert, Chairman



 Laura Hegstrom, Secretary