



Regular Meeting – February 21, 2019 – 8:30 AM

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- Members Present: Terry Tolbert – Chairman
Laura Hegstrom – Secretary
Betty Ellington – Member
- Members Absent: James A. Gunter – Vice Chairman
Tommy Boondry –Member
- Others Present: Roderick Conley – Chief Appraiser
Robbin Bowen – Deputy Chief Appraiser
Stephanie Bridges – Recording Secretary
Abda Quillian – Legal Counsel

Ms. Hegstrom made a motion to accept the agenda as presented. Ms. Ellington seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Staff Training:

Course I: Certification for Assessors	Anastasia Iverson
Exempt Property Workshop	Nancy VanGorp
Appraiser I Exam	Grant Hall
Appraiser II Exam	Melody Gill Jennifer Hodges
Appraiser III Exam	Fawndreta Cain

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Fawndreta Cain reported for Quality Control. Tyler people have been here all week. Working of Income training for the commercial department and security roles.

Yourlinda Harris reported for Residential. Splits/Combos are 99% complete, Neighborhood adjustments are 74% complete and Field Reviews are 385 complete.

Tobe Northcutt reported for PP and Commercial. Personal Property is 65% done with received returns. Commercial has completed all split/combo packets and sales reviews. Permits are 99% complete and Field Reviews are 12% complete. MV appeals for 2018 are 99% complete, 2019 are 43% complete and MH appeals are 22% complete.

Carol Osborne reported for Support Services/GIS. 2,781 Homestead applications have been received. This up slightly from last year. 10,818 Transfers have been completed. GIS has processed 223 split/combo packets.

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APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:

Minutes of the February 7, 2019 Regular Meeting. – Agenda Item: V

Mr. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

No action was taken on the following:

Unlisted PIN Request – Submitted for Approval of Recommendation

CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation

A. Freeport Exemption Listing – Agenda Item: VII-1A

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation

A. Real Property – Agenda Item: VII-2A

B. Rehabilitated Historic – Agenda Item: VII-2B

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation

A. Personal Property 45-Day NOAs – Agenda Item: VII-3A

B. Support Services 45-Day NOAs – Agenda Item: VII-3B

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Appeal Waivers – Submitted for Approval of Recommendation

A. Commercial – Agenda Item VII-4A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

5. Property Corrections – Submitted for Approval of Recommendation

A. Notification Letters

1. Residential Notification Letter Listing – Agenda Item: VII-5A1

2. Commercial Notification Letter Listing – Agenda Item: VII-5A2

B. Error & Releases

1. Non-Homesteaded Mobile Home E&R Listing – Agenda Item: VII-5B1

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

6. Certifications to the Board of Equalization – Submitted for Approval of Recommendation

A. Motor Vehicle – Agenda Item: VII-6A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

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Ms. Hegstrom made a motion to approve the following:

7. Timber – Submitted for Approval of Recommendation

A. Timber Values – *Agenda Item: VII-7A*

Ms. Ellington seconded. The motion passed with a unanimous vote

REGULAR AGENDA

1. Chief Appraiser Items

A. Tyler Update – User roles are being determined. It is our plan to finalize 2019 values in the old CAMA system and mail NOAs from Tyler.

2. Board Member Items

A. Budget FY 18/19 – *Agenda Item: VIII-2A*

3. Chairman Items

A. Executive Session

Ms. Hegstrom made a motion to move in to Executive Session at 8:40 AM to discuss Personnel & Litigation items. Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to move out of Executive Session at 9:42 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

B. BOE Decisions TY2018

Ms. Hegstrom made a motions to approve the following:

C. Hearing Officer Decisions TY2018

2-0649-04-011	10530 Abercorn LLC	TY2018
2-0862-01-017A	Walmart Real Estate Business Trust	TY2018

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer – *Agenda Item: VIII-4A*

1-0836-02-026	Savannah West Partners LLC	TY2018
1-1028-01-071	Mina J. Patel	TY2018
1-1029-01-031	TLC Properties Inc.	TY2018
2-0053-03-009	TLC Properties Inc.	TY2018
2-0064-34-006	TLC Properties Inc.	TY2018
2-0083-01-016A	TLC Properties Inc.	TY2018
2-0125A-03-043	TLC Properties Inc.	TY2018
2-0074-02-007	Lamar Advertising of Mobile Inc.	TY2018
2-0490-05-055	WWD Enterprises LP	TY2018
4-0003-12-030	Jack & Ellen Rosenberg	TY2018
4-0007-21-014	John J. Mulligan Jr.	TY2018

B. BOA – *Agenda Item: VIII-4B*

2-0649-04-011	10530 Abercorn LLC	TY2018
2-0862-01-017A	Walmart Real Estate Business Trust	TY2018

Ms. Hegstrom seconded. The motion passed with a unanimous vote.



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Ms. Ellington made a motion to approve the following:

5. Attorney Items

A. Attorney Recommendations – Agenda Item VIII-5A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:45 AM.
Ms. Ellington seconded. The motion passed with a unanimous vote.

Terry Tolbert, Chairman

Laura Hegstrom, Secretary