



Regular Meeting – January 17, 2019 – 8:30 AM

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- Members Present:** Terry Tolbert – Chairman
 James A. Gunter – Vice Chairman
 Laura Hegstrom – Secretary
 Betty Ellington – Member
- Members Absent:** Tommy Boondry –Member
- Others Present:** Roderick Conley – Chief Appraiser
 Robbin Bowen – Deputy Chief Appraiser
 Roxann Prescott – Recording Secretary
 Abda Quillian – Legal Counsel

Mr. Gunter made a motion to accept the agenda as presented. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

PERSONNEL RECOGNITION

A. Staff Training:

Appraiser Exam II:

Nancy VanGorp

CITIZENS ITEMS

None

DIVISION MANAGER STAFF REPORTS

Stacey Scott reported for Commercial/Personal Property – Personal Property has received 5 MV appeals for TY2019 and Mobile Home bills have been mailed. Commercial Field Inspections are 10% complete, Permits are 88% complete, and Sales are 42% complete.

Yourlinda Harris reported for Residential – 89% of Splits are complete, 91% of Permits are complete, 11% of Sales are complete and 28% of Field Reviews are complete.

Fawndreta Cain reported for Quality Control – Personal Property returns were mailed on Friday and the website is functional. Tyler OBY and Building Components should be complete. Waiting for conformation from Tyler.

Robbin Bowen reported for GIS/Homestead – GIS has completed 207 Combo/Split Packets. Support Services has completed 1,919 Homestead applications and completed 9,875 Transfers.

Stephanie Bridges reported for Appeals Division – Superior Court requires that all appeals be e-filed.

APPROVAL OF MINUTES

Ms. Ellington made a motion to approve the following:

Minutes of the January 3, 2019 Regular Meeting. – Agenda Item: V

Mr. Hegstrom seconded. The motion passed with a unanimous vote.

OLD ITEMS

None

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CONSENT AGENDA – NEW ITEMS

Ms. Hegstrom made a motion to approve the following:

1. Application for Exemptions – Submitted for Approval of Recommendation
 - A. Freeport – Agenda Item: VII-1A

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

2. Application for Specialized Assessments – Submitted for Approval of Recommendation
 - A. Real Property – Agenda Item: VII-2A

Mr. Gunter seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

3. Assessment Notices – Submitted for Approval of Recommendation
 - A. Personal Property 45-Day NOAs – Agenda Item: VII-3A
 - B. Support Services 45-Day NOAs – Agenda Item: VII-3B

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to approve the following:

4. Property Corrections – Submitted for Approval of Recommendation
 - A. Error & Releases
 1. Non-Homesteaded Mobile Home E&R Listing – Agenda Item: VII-4A1

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Mr. Gunter made a motion to approve the following:

5. Certifications to the Board of Equalization – Submitted for Approval of Recommendation
 - A. Motor Vehicle – Agenda Item: VII-5A

Ms. Hegstrom seconded. The motion passed with a unanimous vote.

REGULAR AGENDA

1. Chief Appraiser Items

Ms. Hegstrom made a motion to approve the following:

- A. Appeal Process – Real Property and Personal Property – Submitted for Approval
- B. Appeal Process – Mobile Home and Motor Vehicle – Submitted for Approval

Ms. Ellington seconded. The motion passed with a unanimous vote.

- C. Memorandum of Understanding (Temporary Agreement – Parcel Editing) – Extension – The office will begin to take back a portion of parcel editing.
- D. Savannah-Chatham County Public School System Expo 2019 - Staff was on hand to provide information about our role in the county and answer questions. Children enjoyed the paper airplanes and the fidget spinners as giveaways. Thank you to the awesome staff that volunteered their time to make this a success.

2. Board Member Items

- A. Budget FY 18/19 – Agenda Item: VIII-2A

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3. Chairman Items

A. Executive Session

Mr. Gunter made a motion to move in to Executive Session at 8:43 AM to discuss Personnel & Litigation items.

Ms. Ellington seconded. The motion passed with a unanimous vote.

Ms. Ellington made a motion to move out of Executive Session at 9:20 AM. Ms. Hegstrom seconded. The motion passed with a unanimous vote.

B. BOE Decisions TY2018 – Agenda Item: VIII-3A

Ms. Ellington made a motion to approve the following:

5. Attorney Items

A. Attorney Recommendation

2-1016-01-029	Tradeport Savannah LP	TY2017
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Mr. Gunter seconded. The motion passed with a unanimous vote.

B. Final Orders

2-0003-11-004	CFI Legacy the Hue, LLC	TY2016
2-0983-01-003L	Golf Associates, LLC	TY2017

ADJOURNMENT

Ms. Ellington made a motion to adjourn the meeting at 9:23 AM.
Ms. Hegstrom seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to reopen the meeting at 9:24 AM.
Mr. Gunter seconded. The motion passed with a unanimous vote.

Ms. Hegstrom made a motion to approve the following:

4. Certifications to Superior Court – Submitted for Approval

A. Taxpayer

1-0993-02-037	787 King George LLC	TY2018
2-0004-10-001	Resource RSI Phase I LLC	TY2018
2-0004-36-013	London Trust	TY2018
2-0004-37-007	LSDNJ Investment Properties LLC	TY2018
2-0831-02-028	Commerce Park Center LLC	TY2018
2-0831-02-029	Commerce Park Center LLC	TY2018
2-0984-01-057L	West Chatham Hospitality Services LLC	TY2018

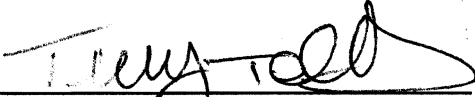
Ms. Ellington seconded. The motion passed with a unanimous vote.



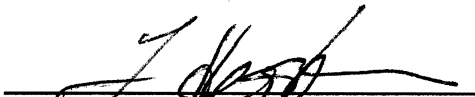
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ADJOURNMENT

Ms. Hegstrom made a motion to adjourn the meeting at 9:25 AM.
Mr. Gunter seconded. The motion passed with a unanimous vote.



Terry Tolbert, Chairman



Laura Hegstrom, Secretary